



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

July 6, 2004

RQ-2

Richard D. Johnson, Treasurer
Grassley Committee Inc.
P.O. Box 1000
Des Moines, IA 50304

Response Due Date:
August 5, 2004

Identification Number: C00230482

Reference: 12 Day Pre-Primary Report (4/1/04 - 5/19/04)

Dear Mr. Johnson:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. An adequate response must be received at the Senate Public Records Office by the response date noted above. An itemization of the information needed follows:

-Your report contains incorrect Column B figures for Lines 6(a), 6(b), 6(c), 7(a), 7(b), 7(c), 11(a)(iii), 11(b), 11(c), 11(e), 14, 15, 16, 17, 20(c), 20(d), 21, and 22 of the Summary and Detailed Summary Page information. When aggregating and reporting receipts and disbursements, candidate committees are required to disclose their activity on an election-cycle basis, from November 3, 1998 to November 2, 2004. Please amend your report to show election cycle-to-date figures for all aggregate amounts. (2 U.S.C. §434(b))

-Schedule B of your report discloses reimbursements to individuals for transactions other than travel, meals and lodging. Please be advised that when itemizing reimbursements to individuals for goods or services, if the payment to the original vendor aggregates in excess of \$200 in an election cycle, a memo entry including the name and address of the original vendor, as well as the date, amount and purpose of the original purchase must be provided. If itemization is not necessary, you must indicate so in an amendment to this report. Please correct your report to include the missing information. (11 CFR §§ 104.3(b)(4)(i) and 104.9, and Advisory Opinions 1992-1 and 1996-20)